

COP30 Buildings and Cooling Pavilion Frequently Asked Questions (FAQ)

Introduction

The COP30 Buildings and Cooling Pavilion, co-hosted by the UNEP-led Global Alliance for Buildings and Construction (GlobalABC) and Cool Coalition, serves as a collaborative hub in the Blue Zone to highlight the critical role of sustainable cooling and buildings in achieving global climate goals.

This FAQ section provides practical information for Pavilion partners, organizers, and participants regarding logistics, event planning, and technical arrangements.

General Information

1. What is the location and address of the Buildings and Cooling Pavilion?

International Code Council, PV-C82, Blue Zone, Hangar Convention and Fair Centre of the Amazon, Belém, Brazil. [Click here to view the detailed map.](#)



[COP30 venue transportation map](#) The pavilion is a 3-minute walk from the main entrance—turn right at the Saudi Arabia Pavilion and continue straight past France.

2. What are the Pavilion's opening hours and access procedures?

Monday, 10 November – Thursday, 20 November 2025, from 08:00 to 18:00.
(Closed on Sunday, 16 November)

3. How can organizations host events?

Only sponsors of the COP30 Buildings and Cooling Pavilion are currently allowed to apply for hosting events. Please submit your application to maliya.lazli@un.org

4. How can individuals apply for speaking slots?

If you wish to be considered as a speaker, please complete the attendance form here:

[Speaker Availability Form](#).

We will contact you if suitable opportunities arise.

5. Who should I contact for general coordination or questions?

Kindly review this FAQ before reaching out. For additional inquiries, please email:

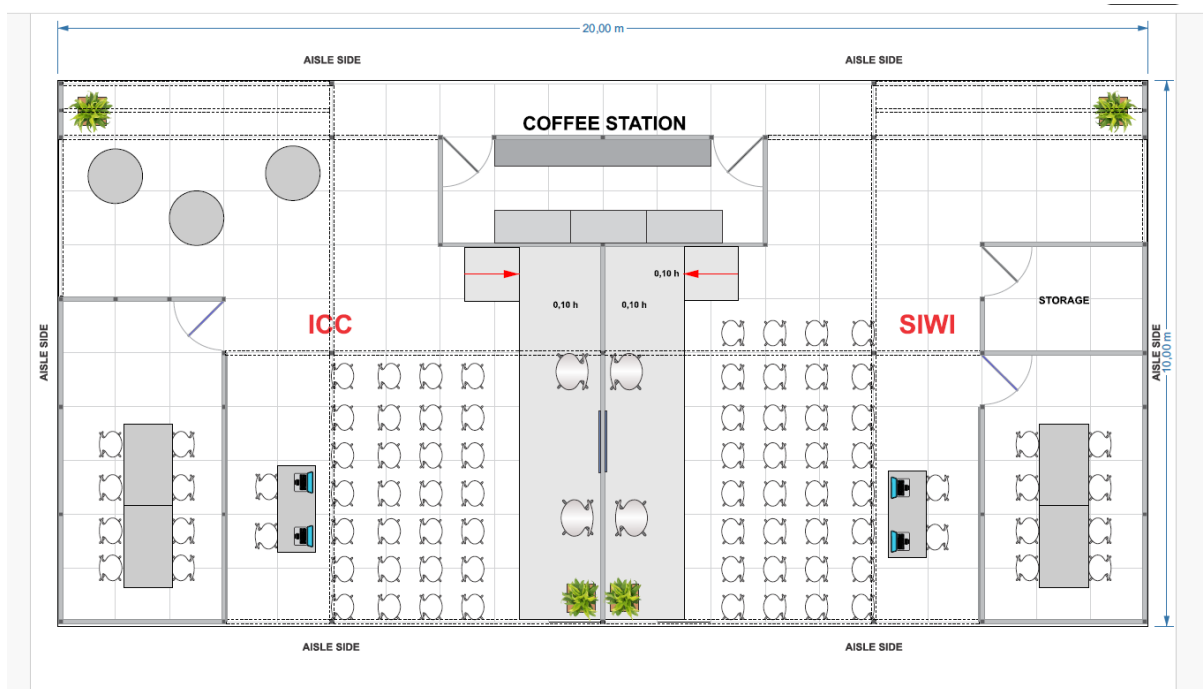
maliya.lazli@un.org; marisofi.giannouli@un.org; nyasha.harper@un.org; antara.islam@un.org; clement.charnailat@un.org.

Pavilion Layout and Facilities

6. Is there a map or floor plan of the Pavilion?

A floor plan is available below for general reference. Please note it is indicative and may not reflect final details.





7. What rooms are available for meetings and bilateral sessions?

A meeting room (capacity: 8 people) is available for use by GlobalABC and Cool Coalition members, sponsors, and partners here.

8. What are the seating capacities of each space?

The Pavilion auditorium accommodates approximately 30-35 seated participants. A shared networking area will be available as part of the “Buildings, Infrastructure, Cities and Water” COP30 neighbourhood.

9. Are there designated areas for exhibitions or displays?

The Green Zone is the free exhibition area.

Technical and AV/IT Setup

10. What audiovisual and IT facilities are available?

All sessions will be livestreamed and photographed. Organizers consent to UNEP’s photography and video use for communication purposes.

Event photos will be uploaded regularly to the Pavilion’s [Flickr account](#).

11. How do I display videos on the Pavilion TV screen?

Upload your content at least 24 hours before your session.

Option 1: Embed videos in a PowerPoint and upload the video files as backup.

Option 2: Upload MP4 files directly. Preferred formats: 1920×1080p or 1280×720p.

Upload all PowerPoints and video files here:

https://drive.google.com/drive/folders/1rxn777Bxl0FqT2YKov7G_eqWc5ZY05_8?usp=sharing

Sign up for [livestreams here](#).

12. Is livestreaming or hybrid participation supported?

Yes, both livestream and hybrid formats are supported.

13. What equipment will be provided?

Two handheld microphones and a silent audio cinema setup will be available in the Pavilion.

14. Can organizers use their own laptops or conferencing tools (Zoom, Teams, etc.)?

Yes. Confirmed speakers should upload presentation files to the shared drive indicated in their concept note. Hybrid connection details will also be shared via email at least 24 hours before the event.

15. Is there on-site technical support?

Yes. For assistance, please contact:

maliya.lazli@un.org; marisofi.giannouli@un.org; clement.charnaillat@un.org

Sign up for [livestreams here](#).

Livestream and Recording

16. Will Pavilion events be livestreamed?

Yes. All sessions will be livestreamed.

Sign up for [livestreams here](#).

17. Where can I find photographs or recordings of the events?

Recordings will be made available on the Pavilion's [YouTube channel](#).

Event photos will be uploaded regularly to the Pavilion's [Flickr account](#).

18. Can organizers receive a copy of their session recording?

Yes. Please indicate this request in your event's concept note.

Scheduling and Coordination

19. How can I book the Pavilion meeting room?

A booking form will be circulated shortly. The meeting room is reserved for GlobalABC and Cool Coalition members, Pavilion sponsors, and partners.

20. How are time slots for Pavilion events allocated?

Event slots were assigned through the open call for events (April–June 2025) and through

sponsorship agreements.

Please coordinate with the Pavilion communications team (marisofi.giannouli@un.org; nyasha.harper@un.org; antara.islam@un.org) for more information.

21. How can I confirm and publicize my event?

Please contact maliya.lazli@un.org and marisofi.giannouli@un.org to confirm event details and inclusion in the Pavilion programme.

22. Are there guidelines for event format, branding, or logo use?

Yes. Branding and visual identity guidelines will be provided to confirmed organizers to ensure consistency across Pavilion communications.

Communications and Visibility

23. Will Pavilion events be promoted on official COP30 or partner channels?

Yes. Pavilion events will be featured on GlobalABC and Cool Coalition websites and promoted through official UNEP channels where relevant.

24. Can organizers share social media content through Pavilion platforms?

Yes. Please coordinate with the Pavilion communications team (nyasha.harper@un.org; antara.islam@un.org) to align posts and tagging.
You can access the [Pavilion Trello board here](#).

25. Are there communication templates or visual identity guidelines available?

Yes. Templates and visual identity materials will be shared with all confirmed Pavilion partners.

Additional Information

26. Are refreshments or catering permitted in the Pavilion?

Yes, event hosts may provide light refreshments. Please coordinate in advance with the GlobalABC Secretariat (global.abc@un.org).

27. Is there space for storage or preparation of materials?

No. Storage will not be available within the Pavilion at COP30.

28. Who should I contact for urgent assistance during COP30?

Refer to the UNFCCC information for participants: <https://unfccc.int/cop30/ifa>